

2012-03

A PUBLIC SAFETY ORDINANCE ESTABLISHING THE HOPKINS COUNTY ADDRESS DATABASE AND PROCEDURES FOR ADDRESS ASSIGNMENT FOR 911 ENHANCEMENT.

WHEREAS, the establishment of an Enhanced 911 emergency telephone system in Hopkins County was approved and enacted by the Hopkins Fiscal Court in Ordinance 1990-2;

WHEREAS, the establishment of such system requires mapping identification and assignment of access names and numbers of all residential, commercial and industrial structures (both public and private) in Hopkins County for the purpose of providing emergency services;

WHEREAS, a common dispatch system was enacted by the Hopkins Fiscal Court in Ordinance 1994-8; and

WHEREAS, in order to provide adequate and prompt first responder services to the citizens of Hopkins County, it is necessary for all such personnel to readily identify residential, commercial and industrial structures by their assigned access names and numbers at all times during the day or night;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. The Hopkins County Address Database is hereby adopted by the Hopkins County Fiscal Court as the official record of recognized access sites and shall be filed in the office of the Hopkins County Geographic Information System (GIS) Coordinator or his or her designee. This shall be considered the official listing of names and numbers of residential, commercial and industrial structures in Hopkins County, Kentucky.

Section 2. The Hopkins County Joint Planning Commission is hereby appointed as the Addressing Administrator, and is the sole authorized entity to assign, delete, modify or re-assign numbers to any access site within Hopkins County.

Section 3. All new street signs erected within Hopkins County shall be in conformity with the latest edition of the U.S. Department of Transportation Federal Highway Administration manual on Uniform Traffic Control (MUTCD). Private roads shall be marked with an approved sign purchased by the property owner(s) and installed by an agent and/or employee of Hopkins County in the public maintained right-of-way. Private road signs shall not be green in color. The color of private road signs to be determined by the First Responder Advisory Board. Private road signs once installed shall be replaced and maintained by the County unless damage is caused by the property owners' negligence. The assignment of names and/or numbers, the placement of signs (regardless of color), shall in no manner be deemed a legal determination of whether a road is public, private, county or state, nor shall it affect its legal status in any way.

Section 4. Public safety is a civic responsibility shared by all citizens and it shall be the duty of the owner, occupant, or agent to remove old numbers or incorrect numbers and cause

to be placed upon each house or building within their control, such number or numbers assigned in the County Address Database. Such numbers shall be placed in accordance with the approved Addressing Operation Manual for Hopkins County within sixty (60) days of notification of the assigned address. The property owner shall bear the cost of posting address numbers on structures, address markers, and/or directional signage within Hopkins County.

Section 5. Pursuant to KRS 65.8801, the Hopkins Fiscal Court hereby establishes the First Responder Advisory Board.

(a) **Purpose:** The Board shall approve the standard operating procedures for addressing by the Addressing Administrator and continue to make minor adjustments and modifications to ensure a logical and efficient addressing system. The Board shall also draft and adopt an Emergency Response Policy and Procedure Manual, which shall include a continuing review of the operation of the emergency response system in Hopkins County, including the use of updated technology, training and efficiencies to enhance public safety. The Board shall update the manual on a regular basis and offer an annual report to the Hopkins County Fiscal Court, including recommendations and emergency response data.

(b) **Membership:**

1. County Judge Executive or designee;
2. Member of Fiscal Court for the balance of his or her term of office;
3. Fire Chief Association Chairman or designee;
4. Sheriff or designee;
5. Madisonville Chief of Police or designee;
6. 911 Communications Supervisor at Central Dispatch;
7. Ambulance Service Provider Director or designee;
8. Hopkins EMS Director or designee; and
9. Dawson Springs Dispatch representative.

(c) **Meetings:** The board shall meet on a quarterly basis and the Addressing Administrator shall facilitate the time, location and notice of all meetings to each board member. The Board shall elect one of its members as its Chairman. The Chairman may call special meetings upon at least 24 hours prior notice. The Addressing Administrator and the Geographic Information System (GIS) Coordinator shall attend and report to the board on matters concerning the County Address Database and shall afford aggrieved citizens the opportunity to attend the meeting and report to the board.

Section 6. In the event that an owner, occupant or agent of any structure in Hopkins County refuses to conspicuously affix the assigned number to the location within sixty (60) days after notice, it shall be considered a violation. A person in violation shall be fined not less than twenty-five dollars (\$25) nor more than one-hundred dollars (\$100), and each day during which the violation exists may be deemed a separate offense.

Section 7. If any section, subsection, sentence or clause of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, then such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining sections of this ordinance.

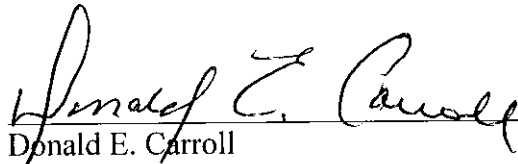
Section 8. This ordinance shall become effective upon passage by the Hopkins Fiscal Court and shall be published accordingly.

Upon motion of Magistrate Beshears and seconded by Magistrate Maurice Wilson, the Ordinance, as first read on the 7th day of February 2012.

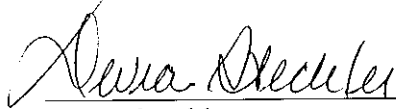
Upon second reading of the Ordinance, it was moved by Magistrate Beshears and seconded by Magistrate Toney that the Ordinance duly adopted. Whereupon the vote was called, and on roll call, the vote stood:

Magistrate Karol Welch	Yes
Magistrate William Groves	Yes
Magistrate Christopher Toney	Yes
Magistrate Larry Wilson	Yes
Magistrate Shaun Roberts	Yes
Magistrate Charlie Beshears	Yes
Magistrate Maurice Wilson	Yes

Whereupon, Hopkins County Judge/Executive Donald Carroll declared this Ordinance adopted on this second reading, affixing his signature and the date thereto, and declared that the same be recorded.


Donald E. Carroll
Hopkins County Judge Executive

Attest:


Devra Steckler,
Hopkins County Clerk